**MINUTES OF NORTH LOPHAM PARISH COUNCIL AGM**

**WEDNESDAY 10th MAY 2023 at 7 p.m.**

**ST NICHOLAS CHURCH, NORTH LOPHAM**

1. Election Of Chairman and Vice Chairman

Proposals for Chairman by Mike Tipple and seconded by Dawn Eagle -   
William Nunn to be Chair for 2023/24

Proposals for Vice Chairman by Mick McManus and seconded by Mike Tipple

Liz Bernard to be Vice Chair for 2023/24

Following uncontested election on 4th May 2023 Forms of Acceptance of Office and Disclosable Interest forms to be completed

1. Attendance and apologies.

Apology received from Lesley Bird. Attending were William Nunn, Liz Bernard, Dawn Eagles, Mick McManus, Peter Smith and Mike Tipple. Marion Chapman Allen and 2 members of the public

1. Declarations of Interest – none declared
2. The Minutes of 8th March 2023 were approved
3. The Parish Council to approve the internal audit and Annual Governance Statement and Certificate of Exemption signed as Parish Council agreed to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulation 2015. Internal audit approved

**Matters arising from March minutes**

1. Any update re ownership and clearance of the ditch at The Meadows

Councillor PS had spoken with the Developer, Justine Grady, who believes ditch belongs to NCC. Need permission to get across the ditch before building could commence. On enquiry with Highways, ditch belongs to adjacent owners. Enquiry completed on line to confirm ownership of the ditch. Waiting for outcome.

1. Risk Assessment for North Lopham Cemetery for approval. Approved
2. Quote from John Ritson to cut area around the pond £35 every 4 weeks. Approved

**Financial**

1. Approval was given for the following

Hire of church £20.00

Battery and carriage for Speed sign £109.90

NALC Membership £256.97

Community Heartbeat Trust £151.20

Norton Security on laptop £29.99

ICO £40.00

Zurich Insurance £473.07

**Receipts**

Precept £2,200.00

Balance of Barclays account £6873.60

NS&I account £2841

1. **Planning applications**

3PL/2022/1251/D **APPROVED**

**Any other business**

Councillor reported that rubbish being left in ditches which is causing problems in properties behind the post office. The Chair and another Councillor will investigate.

MCA made enquiries about the pavement to the village hall. The Clerk will email Steven Askew regarding the footpath.

Flooding in Kings Head Lane. Clerk will report to NCC and ask them to deal with the drain.

The Coronation event went well despite the weather. The event broke even due to the grants provided. Congratulations to all those involved. All of the children at the school were provided with medallions.

Meeting closed at 19.21

Next meeting 12th July 2023