

**MINUTES OF NORTH LOPHAM PARISH COUNCIL MEETING  
ON WEDNESDAY 8<sup>th</sup> JANUARY 2020 AT 7.30  
AT THE MESS, NORTH LOPHAM**

1. Those in attendance; Johanna Tuck (Vice Chairman), Julie Crossley (Clerk), Mike Tipple, Dawn Eagle, Liz Bernard, Lesley Bird

Apologies received from; William Nunn

2. Any declarations of interest. None declared.
3. Minutes of the last meeting on 13<sup>th</sup> November 2019 approved and signed by **MMc**  
Johanna Tuck chaired the meeting.

### **Matters Arising**

4. Presentation by Rik Martin re Housing Need Survey

Mr Martin's company has been approached to do a housing needs survey for this area by Hastoe Housing Association, they do the survey and report. Essentially straightforward. Will need covering letter from PC. They send out survey with free post envelope. Collate information and write report on what people say. Consider desire for affordable housing, include applications for housing and housing benefits. Takes about 4 weeks. Provide electronic version, he will provide copy of templates which PC can add to. Can give example for what report would look like.

Payment covered by Housing Association, they are an Independent company  
Just do survey about affordable housing

Report comes to PC and Hastoe, with evidence of need or lack of. Might find only 2 or 3 asking for housing. Usually get 30/40% return on survey.

Number requesting support usually halved then compared to housing register to see what demand there is and set against likely demand and infrastructure already in place. Not intended to be secret process. Anonomised. Comments included. Mostly pertinent usually split down the middle.

PC agreed unanimously to proceed. Clerk will email Rik Martin when we are ready to proceed. **JT** will review paperwork left with the meeting

5. Memorandum of Understanding re SAM2 – for next 3 years

Have to update every 3 years. Clerk has signed on Parish Councils behalf and returned form to Norfolk County Council.

6. Update on Parish Partnership Scheme

This relates to tarmacing the trod. The Clerk is trying to contact NCC to see what the position is regarding funding and whether they can confirm we can proceed but may be year 2021.

7. Date for village clean up

28<sup>th</sup> March was proposed and Clerk will arrange to collect the bag.

## Finances

8. Confirmation received for Precept request from BDC received  
Confirmation from SLPC re Frizzels cutting Primrose Lane in 2020

Approval was given for payments as follows;

Newsletter payments December and January	£71.60 BACS
Clerk Salary	£192.00 BACS
HMRC	£48.00 cheque
Mess Room Hire	£10.00 cheque
Balance of current account 27.11.19	£3,742.44

## Planning

9. No objections to 3PL/2019/1390 for conversion of conservatory to Garden room  
Approval of 3PL/2019/1277/HOU – three bay oak framed cart lodge at Willow Tree Cottage

## Any other business

Update on Parish Plan – Minutes circulated this is progressing well. Update to be given at next meeting.

The Clerk has reported the blocked drain/standing water on The Street opposite The Meadows on 22<sup>nd</sup> December 2019. Enq ref 900154768.

It was noted that the Chairman had not attended previous 3 meetings, Clerk will speak to **WN**.

Member of the public raised the issue of speeding. To be mentioned in the Parish Plan.

This was raised at last SNAP meeting in October by many villages. Police are aware.

Next SNAP meeting is 16<sup>th</sup> January 2020. Police doing what they can. Resident will raise concerns about speeding at this meeting.

More volunteers are needed for the speedwatch. Anyone who has capacity for an hour a month would be welcomed. Contact the Clerk for details.

Re the proposed development of 7 new dwellings on Meadow Lane. A member of the public who attended the Breckland Planning Committee meeting last year, at which approval was granted for this proposal, noted that Councillor Mrs Chapman Allen reported to the committee that she had spoken to the leader of the Parish Council who had advised her that the Parish Council were in favour of the scheme. The questioner asked the Parish Council for a copy of the document approving this but the Council responded that no formal paperwork has been received or approved by the Parish Council. They could not say what document was being referred to at the Breckland Planning Committee. The questioner further asked the Parish Council to look into the matter in order to determine whether or not the advice given to the Breckland Planning Committee meeting was

correct. It was agreed that discussion to be had with the Chairman on the Council

Re the reeds in the pond. **Mmc** will try and contact someone who he thinks might assist.

The Clerk will write again to NCC about double yellow lines by the school

Dog waste – complaints about bags being left on the path. Discussion about whether another bin could be purchased. Location possibly at The Drift will have to be on main street for emptying.

Hedges - once again complaints raised about properties with overhanging hedges which are causing concern about potential injuries and inability to walk safely along the path. Could residents whose properties abutt The Street be asked have some consideration and cut them back before some is hurt.

Potholes in Kings Head Lane. **MT** noted that there are numerous pot holes at the end of driveways on the left hand side going down the lane. The Clerk will report this.

Meeting finished at 20.10

Next meeting 11<sup>th</sup> March 2020

Signed..... Dated.....